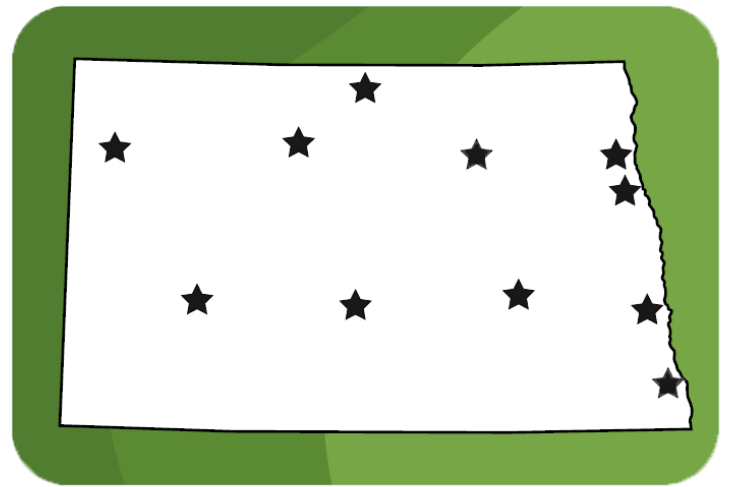


# General Assembly



# NDSA

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“THE VOICE OF THE STUDENTS”

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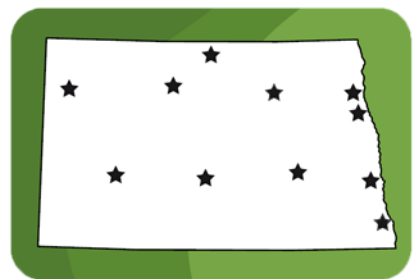
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# General Assembly

Agenda & Meeting Materials  
(Friday)

Chaired by **Sarah Kempel**, President



# NDSA



# General Assembly

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Agenda  
Saturday, December 5th, 2025

[GA Teams Link](#)

- I. Call to Order
- II. Roll Call
- III. Explanation of Meeting Procedure
- IV. How to join the SharePoint
- V. NDSA Website “Tour” of resources
- VI. **ACTION: Additions to and Approval of the Agenda**
- VII. **ACTION: Consider Approval of the Consent Agenda**  
*A consent agenda allows the General Assembly to approve routine and noncontentious agenda items and reports simultaneously in a single agenda item, saving time during the meeting. Items will be placed underneath this line item prior the start of Saturday's meeting. Members may request to remove items from the consent agenda.*
- VIII. Presidential Report
- IX. SBHE Student Member Report
- X. VPGA Report
- XI. VPFO Report
- XII. VPCOMM Report
- XIII. PAR Report
- XIV. USSA Report
- XV. New Business



# General Assembly

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Agenda  
Saturday, December 5th, 2025

[GA Teams Link](#)

- A. Higher Ed Social Discussion
- B. NDSA3 Discussion
- C. Online Students Discussion
- D. Delegate Opportunities
- XVI. Institutional Reports
- XVII. Public Comments and Announcements
- XVIII. Adjourn
- XIX. After "Event" - Gartic Phone

## Introduction to NDSA

The North Dakota Student Association (NDSA) was established to give students a voice in the North Dakota University System (NDUS), which oversees all 11 public institutions of higher education in North Dakota. NDSA works to empower students, support collaboration between the student bodies on each campus, and provide a student perspective on higher education policy.

Each month during the academic year, NDSA holds a General Assembly meeting at one of its member institutions to engage students in higher education policy, propose solutions to different issues affecting students, and approve resolutions to influence government and university affairs in our state. All NDUS students pay NDSA a small fee each semester (\$0.48), which supports the organization and gives all students the right to attend meetings.

NDUS INSTITUTIONS
Bismarck State College
Dakota College at Bottineau
Dickinson State University
Lake Region State College
Mayville State University
Minot State University
North Dakota State College of Science
North Dakota State University
University of North Dakota
Valley City State University
Williston State College

### WAYS TO GET INVOLVED

Students attending General Assembly meetings will take part in one of three committees, listed along the right.

Each spring, the General Assembly elects a new Executive Team to handle the day-to-day operations of the organization. The Executive Team consists of the following members: President, Vice President of Finance and Operations, Vice President of Communication, Vice President of Governmental Affairs, Chief Administrator (appointed by the President), and Council Chief (who oversees Head Delegates and student representation on NDUS Councils).

NDSA COMMITTEES	
Student Affairs Committee (SAC)	Identifies student concerns and needs and proposes solutions to those issues.
State Legislative Affairs Committee (SLAC)	Discusses NDSA's legislative strategy and ongoing policy discussions within the state government.
Internal Affairs Committee (IAC)	Discusses NDSA's finances, strategic plan, and policies.

Elections will occur during April's General Assembly meeting. Any student may run for elected office. Candidates will need to complete a candidate form, which will be made available in March on the website (<https://ndsa.ndus.edu/>) and NDSA's Office 365 SharePoint. To learn more about the positions, consult the NDSA Bylaws and email the current holder of the office of interest.

Additionally, Students can apply to serve as Directors, which are officers appointed by the President and Vice Presidents. These vary each year based on the needs of the organization. These positions will be announced during the General Assembly meetings. The Chief Administrator and Parliamentarian are positions delegates can apply for. All appointments must be confirmed by the General Assembly.

Students can also serve as the student representative on one of the NDUS Councils, which consist of individuals in the NDUS from across the state (i.e., Multicultural Program Directors, NDUS Vice Presidents, professors, etc.). Council representatives only need to attend meetings by telephone once a month, and most councils only meet two or three times a year. It's a great way to learn more about the NDUS and higher education policy and it is a great resume builder. To see if any councils are open to serve on, or if you have any other questions, contact the Council Chief.

Finally, delegates can serve on NDSA's different task forces, which deal with a specific set of issues. Talk to the chair of the task force you are interested in for more information and to join. Reports on each task force will be given during meetings. Task forces vary by year based on organizational need.



## Introduction to NDSA

**North Dakota University System (NDUS):** The NDUS consists of all 11 public colleges and universities in North Dakota. It is governed by the State Board of Higher Education (SBHE). The NDUS Chancellor and their staff, known as the NDUS Office or System Office, support and help implement the SBHE's mission and goals. The NDUS Office manages the NDUS Councils, Core Technology Services, Campus Councils, Consortium for Substance Abuse and Prevention, and the NDUS Foundation.

**State Board of Higher Education (SBHE):** The SBHE governs all 11 public college and universities in North Dakota. It's made up of seven citizen members appointed to four-year terms by the governor and one student member appointed for a one-year term. There are two non-voting members, which includes a representative from the Council of College Faculties and NDUS Staff Senate, both of which are Campus Councils. Some of the duties of the board include appointing university presidents and setting standard policies for all institutions relating to academic and student affairs, financial affairs, and much more.

**Core Technology Services (CTS):** CTS is led by the NDUS Chief Information Officer and provides information management and technology services to NDUS students, faculty, staff, and state residents. Some of their projects include making sure all students have a .ndus email address, upgrading campus solutions – which includes room scheduling, parking, and financial aid – and having all institutions use Blackboard as their learning management system.

**Student Government Association (SGA):** Student Government at your respective institution.

**Open Educational Resources (OERs):** Materials and resources that anyone can use, improve, modify, and redistribute under an open licensed text. A common example is "open textbooks."

**Funding Formula:** A distribution formula created in 2013 that is used by state legislators to allocate funding to NDUS institutions in a fair and transparent manner. The formula awards money to campuses based on the number of credit hours their students complete in a biennium.

**Legislative Session:** The North Dakota State Legislature meets for 80 legislative days once every two years (a biennium). Unlike many other states, it is a "citizen legislature," which means many of the legislators hold other jobs as well.

**Office 365 SharePoint:** Holds all the files for NDSA, including committee documents and meeting agendas. Any student in the North Dakota University System can join it.

**Resolution:** A public statement regarding NDSA's position on a particular policy or issue.

**Strategic Plan:** Document providing the general strategy for an organization over a set period of time. NDSA's 2019-2023 Strategic Plan was approved in November 2018 and lays out a blueprint for how the organization should function for the next four years.

**Challenge Fund Grant:** Created in 2013 to stimulate philanthropic donations to institutions under the authority of the SBHE to directly fund scholarships, educational infrastructure, endowed chairs, and technology on campuses. Challenge Funds encourage institutional foundations to seek financial contributions through a two-for-one match program, so that a donor's \$2 contribution is matched by a \$1 contribution from the state.

**Multi-Factor Authentication (MFA):** Second layer of security to NDUS account logins that requires a physical device or alternate phone number to log in, as well as a password. This technology prevents hackers from accessing NDUS accounts.

**Capital Project:** Projects such as new buildings, renovations, and other public improvements funded by various means. Capital project proposals often need to be approved by the SBHE.

**Legacy Fund:** North Dakotans in 2010 voted to establish the North Dakota Legacy Fund to preserve some of the state's economic prosperity for the future. Since then, the Fund has collected 30% of oil and gas tax revenues, which equates to \$5.5 billion in 2018. The state constitution prevented lawmakers from spending the fund's principal and earnings until after June 30, 2017.

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## General Assembly

Roll Call Sheet

Insert Date

INSTITUTION	STUDENT TOTAL	APPORTIONED VOTING DELEGATES	DELEGATES PRESENT	DELEGATES VOTING
Bismarck State College	4,206	7		
Dakota College at Bottineau	1,206	4		
Dickinson State University	1,410	4		
Lake Region State College	1,897	5		
Mayville State University	1,134	4		
Minot State University	2,751	6		
North Dakota State College of Science	3,367	6		
North Dakota State University	11,952	15		
University of North Dakota	15,019	18		
Valley City State University	1,806	5		
Williston State College	1,058	4		
		<b>TOTAL:</b>		



# General Assembly

## Robert's Rules Guide

RULE	SECOND NEEDED	DEBATE / DISCUSSION	AMENDABLE	REQUIRED VOTE	DESCRIPTION
Point of Order	No	No	No	None	Used to address a misuse of the rules or a personal affront. <i>May interrupt a speaker.</i>
Point of Parliamentary Inquiry	No	No	No	None	Used to gain clarification about a rule or procedure. <i>May interrupt a speaker.</i>
Point of Information	No	No	No	None	Ask a question of a speaker in control of the floor.
Recess	Yes	No	Yes	Simple Majority	Recess the meeting for a specified period of time.
Table a Motion	Yes	Yes	Yes	Simple Majority	Postpone consideration of a business item until a future meeting.
Previous Question	Yes	Yes	No	Two-Thirds Majority	End debate on a proposal and bring it to an <i>immediate</i> vote.
Open a Speaker's List	Yes	No	No	Simple Majority	Used to create a list for delegates wishing to speak. Speakers will then indicate to the Chair or their appointee if they want to be added to the list.
Limits on Debate	Yes	Yes	Yes	Two-Thirds Majority	Impose (or repeal) a limit on the length of any form of debate. Limits may be specified in terms of time or number of speeches.
Suspension of the Rules	Yes	No	No	Two-Thirds Majority	Used to allow the General Assembly to violate its own rules, except for rules specified in the Constitution. The object of suspension must be specified.
Division of the Question	Yes	Yes	No	Simple Majority	Divide a resolution or report into two or more clauses/sections, each to be voted on separately. This motion is used after the passage of Closure of Debate.
Reconsideration of a Motion	Yes	Yes	No	Two-Thirds Majority	Reconsider an item on which debate has ended or upon which a vote has taken place.
Appeal a Decision of the Chair	Yes	Yes	No	Simple Majority	Challenge a ruling made by the Chair. <i>May interrupt a speaker.</i>

**Final approval of any NDSA resolution requires the affirmation of at least 60% of the General Assembly.**